



**Mass Communication System and Speakers
Funding Year 2024**

Request for Proposal RFP 2023-03

June 19th, 2023

**Lincoln Unified School District
2010 W Swain Road
Stockton, CA 95207**

RFP Release Date: June 19, 2023
Mandatory Site Walk Date: Tuesday, June 27, 2023
Questions Due: Friday, June 30, 2023 – 12:00 pm
Proposals Due: Friday, July 7, 2023 – 12:00 pm

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NOTICE OF REQUEST FOR PROPOSALS – RFP# 2023-03

Mass Communication System and Speakers– FY2024

DATED: June 19, 2023

Lincoln Unified School District (District) is seeking to contract with a Company (hereinafter Proposer) to assist the District in providing a Mass Communication System and Speakers to locations described in the Scope of Work, Pricing section of this RFP.

Any company submitting a proposal must be able to provide evidence that said company and its personnel has the expertise and experience in performing the responsibilities this proposal seeks.

The Request for Proposals (RFP) **must be received by 12:00 pm on Friday, July 7, 2023**, at 2010 W Swain Road, Stockton, CA 95207. Attention: Rebecca Hall, Business Services (209-953-8716).

Proposals must be submitted in a sealed envelope clearly marked **“Mass Communication System and Speakers, RFP 2023-3, FY2024”**, **3 hard copies and a digital copy (i.e. CD or Flash Drive) must be included**. No electronic (email) or facsimile (fax) proposals will be considered. Proposals received after the specified date and time will not be accepted and will be returned unopened. Proposals will not be opened publicly.

All responsive proposals will be reviewed and evaluated by the District in order to determine which proposer best meets the District’s needs for this project by demonstrating the competence and professional qualifications necessary for the satisfactory performance of the required services. The criteria by which the District shall evaluate proposals are set forth in the RFP.

Proposers are encouraged to attend a mandatory site walk on **June 27, 2023 at 8:00 am**. Meeting place is at location shown below;

Lincoln Unified School District
2010 W Swain Road
Stockton, CA 95207
Anthony Martinez or Chris Bowman
209-953-8779

The District reserves the right to accept or reject any and all proposals, to negotiate with any or all responsible submitters, and to waive any requirements of this RFP when it determines waiving a requirement is in the best interest of the District.

All inquiries or questions must be submitted via e-mail to amartinez@lusd.net by Friday, June 30, 2023, at 12:00 pm with the subject line **“Mass Communication System and Speakers, RFP 2023-3”**. The District will not respond to phone inquiries.

All addendum(s), questions and answers will be posted to the district’s website at <https://www.lusd.net/Page/528>.

DISTRICT BACKGROUND

Lincoln Unified School District is located at 2010 W. Swain Road, Stockton, CA 95207, in San Joaquin County with an enrollment of approximately 9,200 students, grades pre-K through 12.

INSTRUCTIONS TO PROPOSERS

Acceptance Period. Unless otherwise specified herein, proposals **must be received by 12:00 pm on Friday, July 7, 2023,** at 2010 W. Swain Road, Stockton, CA 95207, Attention: Rebecca Hall, Business Services (209-953-8716).

Addenda/Addendum/Amendment Acknowledgment. Each proposal shall include specific acknowledgement in the space provided in the Official Proposal Form of receipt of all addenda issued during the solicitation period. Any amendments or clarifications will be posted on the District's web site (same section where this RFP is posted).

Authorized Signature. Every proposal must be signed by the person or persons legally authorized to bind the Proposer to a contract for the execution of the work. Upon request of the District, any agent submitting a proposal on behalf of a Proposer must provide a current power of attorney certifying the agent's authority to bind the Proposer.

Award of Proposal. Award will be made to Proposer offering the most advantageous proposal after consideration of all evaluation criteria set forth in this section.

Award Rights. The District reserves the right to award one or more sections of this RFP to one or more Proposers. Proposers have the right to apply to one or more sections.

Cancellation of Solicitation. The District may cancel this RFP at any time.

Compliance with Laws. Services must be fully compliant with all applicable requirements as specified in the RFP contract, including all District and County of San Joaquin policies, regulations, and permits and all State and Federal laws.

Contract Award. A contract with the selected Proposer(s) and the District will be executed by both parties once it is awarded by the Board of Trustees. If Agreement on the terms and conditions that are acceptable to the District cannot be achieved by that time frame, the District reserves the right to continue negotiations or to award the proposal to another Proposer and begin negotiations with that vendor.

Contract Terms and Conditions. It is the responsibility of the Proposer to carefully and thoroughly examine and be familiar with legal and procedural documents, all forms, exhibits and addenda (if any). The services requested will be provided under terms and conditions set forth in the District's Standard Agreement. The "Sample Agreement" is part of the RFP. If the person or business submitting a proposal is unable to agree to the terms and conditions set forth in the Agreement, the proposal must indicate the specific sections of the Agreement that are not acceptable and submit alternate language with a narrative explanation of each proposed change. Although the District will consider alternate language proposed, the District will not be bound by Agreement language received as part of the response. Once the Contractor has received a notice to proceed not earlier than the Contractor shall complete all work for the Project by or as extended by the District (up to 4 annual extensions) in writing and as authorized by SLD. District anticipates prompt installation and delivery of services. Estimated completion date is initially, but the contract shall remain in place until (and through any authorized extensions) should the district require additional time to implement.

Cost of Preparing Proposal. All costs incurred in the preparation of the proposal will be the responsibility of the Proposer and will not be reimbursed by the District.

Documents to be returned with proposal. The documents that must be returned by the submittal deadline are listed below:

- a. References (minimum of 3)
- b. Designation of Subcontractors *(if applicable)*
- c. Official Proposal Form
- d. Scope of Work & Pricing
- e. Workers' Compensation Certification
- f. Non-collusion Declaration
- g. Criminal Record *(if required)*
- h. Provider Information
- i. Service Provider Identification Number
- j. Submit proof of Technical Qualifications – Certifications
- k. Copy of required Contractor's C-7 license
- l. Supplemental Terms and Conditions

Discrepancies. If discrepancies are found between the copies, or between the original and copy or copies, the original "Master" will provide the basis for resolving such discrepancies. If one document is not clearly marked "Master"; the District reserves the right to use the original as the Master. If no documents can be identified as an original document with original signatures, proposal may be rejected at the discretion of the District.

Disqualification of Proposer. If there is reason to believe that collusion exists among the Proposers, the District may refuse to consider proposals from participants in such collusion. No person, firm, or corporation under the same or different name, will make, file or be interested in more than one proposal for the same work unless alternate proposals are called for.

Evaluation Factors for Award. Any award to be made pursuant to this RFP will be based upon the proposal with appropriate consideration given to operational, technical, cost and management requirements.

Evaluations of offers will be based upon the Proposer's responsiveness to the RFP and the total price quoted for all the items covered by the RFP.

The following will be the primary consideration in evaluating all submitted proposals and in the selection of a Proposer:

The lowest proposed price of ELIGIBLE products and services, including unit prices, labor rates, travel/trip charges (if applicable), etc.

The evaluation committee may contact any Proposer to clarify any response, contact any current users of the Proposer's services, solicit information from any available source concerning any aspect of the proposal; and seek and review any other information deemed pertinent to the evaluation process.

Discussions and/or interviews may, at the District's sole option, be conducted with Proposers to permit further evaluation and to allow the District to inquire further into the Proposer's experience on similar projects and other relevant inquiries. All Proposers will be accorded fair and equal treatment with respect to any opportunity for discussion and/or interviews and any written revisions of proposals.

Until a contract resulting from the RFP is executed, no employee, agent or representative of any Proposer shall make available or discuss its proposal with any elected or appointed official or officer of the District,

or any employee, agent, or other representative of the District unless specifically allowed to do so in the RFP or in writing by the District for the purpose of clarification and evaluation.

A notification of intent to award will be sent to the selected Proposer(s). Award is contingent upon the successful negotiations of final contract terms.

Please note that the District, at its sole discretion, reserves the right at any time during the process to reject any and all proposals that are not in the best interest of the District.

Insurance Requirements. Proposer will be required to provide, prior to commencing the work, and maintain during the life of the contract, a certificate of insurance that includes standard types and minimum amounts listed below:

- a. Commercial General Liability Insurance in the amount of \$1,000,000 General Aggregate; \$1,000,000 Each Occurrence – combined single limit for bodily injury & property damage.
- b. Business Automobile Liability Insurance; \$1,000,000 each accident – combined single limit for bodily injury & property damage.
- c. Worker’s Compensation Insurance; including Employers Liability limits of \$1,000,000 and other limits as required under California law.
- d. Professional Liability Insurance: \$500,000 per occurrence and aggregate
- e. Insurance certificate must name Lincoln Unified School District as a certificate holder and additionally insured.

Items & Services. The District reserves the right to purchase items and services over and above the quantities specified in this RFP. At the same time if the District does not receive funding or is awarded limited funding from the Schools and Library Division, the District at its option, may purchase part or all of the items and services agreed to as per executed contract.

Interpretation of Contract Documents. If any person is in doubt as to the true meaning of any part of the scope of work, or other proposed contract documents, or finds discrepancies in, or omissions from the proposal, he/she may submit to the District a written request for an interpretation or correction thereof. The requesting party is responsible for prompt delivery of any requests. Any interpretation or correction of the documents will be made only by addendum duly issued and a copy will be provided promptly to all parties recorded as having received contract documents.

Invoicing. The Proposer must submit detailed invoices for services rendered. All invoices will be paid in arrears within 30 days from the date of receipt.

Licensing and Certification. If providing communications work, Proposer and its subcontractors must have and maintain in good standing the appropriate classification of California State contractor’s license during the entire term of the contract. A C-7 license is required for this project.

Liquidated Damages. All work must be completed within the time limit set forth in the RFP document. It is agreed that damages for the failure to complete the Project described herein within the time limits required is three hundred dollars (\$300) for each consecutive calendar day.

Modifications or Withdrawals. Proposer’s authorized representative may withdraw proposal only by written request received by the Special Projects Coordinator before the proposal submittal deadline.

Proposer may not amend proposal after the closing date and time, unless as a result of negotiations commenced by the District.

Prevailing Wage. Pursuant to Labor Code, section 1770, The successful Proposer and each of its subcontractors will be required to pay not less than the general prevailing rates of per-diem wages in the locality in which the work is to be performed for each craft or type of worker needed to execute the contract (“Prevailing Wages”). Copies of prevailing wage rates of per diem wages are available at the Department of Industrial Relations website at (www.dir.ca.gov/dlsr/pwd).

Prevailing Wage-California Senate Bill 854. This bill was signed into law June 20, 2014, became effective immediately and made several significant changes to laws pertaining to the administration and enforcement of prevailing wage requirements by the Department of Industrial Relations (DIR). It established a new public works contractor registration program to replace prior Compliance Monitoring Unit (CMU) and Labor Compliance Program (LCP) requirements. The fees collected through this new program will fund compliance monitoring and enforcement, the determination of prevailing wage rates, public works coverage determinations, and hearing enforcement appeals.

All contractors and subcontractors intending to bid or perform work on public works project will be required to register and annually renew online for the program. The cost to register is currently \$300 and is non-refundable.

Contractors and subcontractors submitting bids must be registered by December 1, 2021. The requirement to use only registered contractors and subcontractors on public works projects, greater than \$1,000, applies to all projects awarded on or after December 1, 2021. No bid can be accepted nor any contract or subcontract entered into nor purchase order issued without proof that the contractor or subcontractor is registered.

Proposal Content. Proposer must describe in detail how he will meet the requirements of this RFP, and may provide additional related information in his submittal. The proposal should be presented in a format that corresponds to, and references, the sections outlined in the Scope of Work & Pricing.

Proposal Copies, Quality and Submittal.

- a) **Copies:** One original proposal and three (3) copies must be submitted on or before **by 12:00 pm** Proposer must submit one (1) original proposal marked “**Master**” and three (3) identical copies. Include in submittal, one PDF version digital copy of entire proposal through a CD, DVD or USB device.
- b) **Delivery:** Sealed envelopes containing the original and the copies should be marked “**Mass Communication System and Speakers, RFP 2023-3, FY2024**” and mailed to Lincoln Unified School District, Attention: Rebecca Hall, 2010 W Swain Road, Stockton, CA 95207.
- c) **Quality of Proposal:** Unnecessarily elaborate or glossy proposals are neither expected nor desired. Emphasis should be placed on conformity to the instructions, requirements of this RFP, and completeness and clarity of content.
- d) **Signature:** Proposal must be signed by the person or persons legally authorized to bind the Proposer to a contract for the execution of the work.
- e) **Submission** of proposals by facsimile or e-mail is not acceptable. The Proposer is entirely responsible for the means of delivering the proposal to the appropriate office on time. The

proposal must be completed and delivered in sufficient time to avoid disqualification. **LATE PROPOSALS WILL NOT BE ACCEPTED.**

Proprietary Information. If a proposer does not desire certain proprietary information in their response disclosed, the Proposer is required to identify all proprietary information in the response and label part(s) "CONFIDENTIAL". If the Proposer fails to identify proprietary information, it agrees by submission of its response that those sections shall be deemed nonproprietary and may be made available upon public request after a contract award.

Protests. A Proposer may protest the award of this RFP if he believes that award was inconsistent with the RFP's specifications; requested information or was not in compliance with the law.

- a. **Filing of Protest:** A protest must be filed, in writing, with the Superintendent or designee within five (5) business days after receipt of notification of the contract award. The Proposer shall submit all documents supporting or justifying the protest. A Proposer's failure to timely file a protest shall constitute a waiver of his rights to protest the award of the contract.
- b. **Rendering a Decision:** The Superintendent or designee shall review the documents submitted with the Proposer's claim and render a decision, in writing, within thirty (30) business days of receipt of protest. The Superintendent or designee also may convene a meeting with the Proposer in order to attempt to resolve the problem.
- c. **Appeal:** The Proposer may appeal the Superintendents or designee's decision to the Board of Trustees. The Superintendent or designee shall provide reasonable notice to the Proposer of the time for Board's consideration of the contract award. The Board's decision shall be final.

Questions. All inquiries or questions must be submitted via email to amartinez@lUSD.net by Friday, June 30, 2023 at 12:00 pm with the subject line: **Mass Communication System and Speakers, RFP 2023-3**. The District will not respond to phone inquiries. All Addendum(s), questions and answers will be posted to the District website at <https://www.lUSD.net/Page/528>

Anthony Martinez
Director, Information Technology Services
2010 W Swain Road, Stockton, CA 95207
209-953-8779
amartinez@lUSD.net

Reseller Authorization. Proposer must possess and submit certification and/or "reseller authorization" from the hardware/software manufacturer(s); for the applied section(s). (E.g. Cisco/Hewlett Packard/Microsoft etc.).

Equivalency Language. For convenience in designation on the plans or in the scope or work, certain articles or materials to be incorporated in the work may be designated under a trade name or in the name of a manufacturer. Whenever in specifications any materials, process, or article is indicated or specified by grade, patent, or proprietary name or by name of manufacturer, such specification shall be deemed to be used for the purpose of facilitating description of material, process or article desired and shall be deemed to be followed by the words "or equal".

Schools & Libraries Division (SLD) Requirements. Prospective Proposers are to be in full compliance with all current requirements and future requirements issued by the SLD throughout the contractual period of any contract entered into as a result of this RFP.

Taxes. Current sales tax for City is 9%. Taxes must be included in the proposal prices.

Timeline Schedule. For your information, the following is the District’s timeline:

Date	
06/19/23	RFP Released
06/27/23	Mandatory Site Walk
06/30/23	Requests for Information Deadline
07/07/23	Due Date – Noon
07/12/23	Board of Trustees awards/Rejects
07/13/23	Notice of Award (*to be determined)

TERMS AND CONDITIONS

Attorney Fees. In the event a suit or action is instituted in connection with any controversy arising out of this contract, the prevailing party will be entitled to receive, in addition to its costs, such sum as the court may adjudge reasonable as to attorney's fees and costs.

Authority of the District. Subject to the power and authority of the District as provided by law in this contract, the District will in all cases determine the quantity, quality, and acceptability of the work, materials and supplies for which payment is to be made under this contract. The District will decide the questions that may arise relative to the fulfillment of the contract or the obligations of the contractor hereunder.

Cancellation of Contract. *Without cause*, the District may cancel this contract at any time with fifteen (15) calendar day written notice. *With cause*, the District may cancel this contract at any time with fourteen (14) days written notice to the awarded Proposer. Cancellation for cause will be at the discretion of the District and shall be, but is not limited to, failure to supply the services specified within the time allowed or within the terms, conditions or provisions of this contract. The successful Proposer may not cancel this contract without prior written consent of the District.

Contract Incorporation. The contract embodies the entire contract between the District and the awarded Proposer. The parties shall not be bound by or be liable for any statement, representation, promise, inducement or understanding of any kind or nature not set forth herein. No changes, amendments, or modifications of any of the terms or conditions of the contract shall be valid unless made in writing and signed by both parties. The complete contract shall include the entire contents of the RFP solicitation, all addenda, all of Proposer's successful submittals, supplemental agreements, and any and all written agreements which alter, amend or extend the contract.

Drug-Free Workplace Act. The District and all District projects are "tobacco" and "drug free" workplaces and, as such, require that all persons on District Property be subject to the requirements mandated by California Government Code section 8350, et seq. when on Project site.

Equal Opportunity Employment. Proposer represents that it is an equal opportunity employer and it shall not discriminate against subcontractor, employee or applicant for employment because of race, religion, color, national origin, handicap, ancestry, sex or age. Proposer shall also comply with all relevant provisions of the Minority Business Enterprise Program, Affirmative Action Plan or other related programs or guidelines currently in effect or hereinafter enacted.

Force Majeure. If execution of this contract shall be delayed or suspended and if such failure arises out of causes beyond the control of and without fault or negligence of the awarded Proposer; the awarded Proposer must notify the District, in writing, within twenty-four (24) hours, after the delay. Such causes may include but are not limited to acts of God, war, acts of a public enemy; acts of any governmental entity in its sovereign or contractual capacity, fires, floods, epidemics, strikes and unusually severe weather.

Non-Appropriation of Funds. Any contract resulting from this RFP is subject to appropriation of funds for each fiscal year of services listed herein. The district fully reserves the right to cancel Agreement due to non-availability or non-appropriation of sufficient funds. The District shall notify the awarded Proposer of its intention to terminate by forwarding a written notice of termination. The District shall take all reasonable actions and make all reasonable efforts to obtain appropriation of funds.

Non-Collusion Form. Proposers are required to submit a Non-Collusion Form with their proposals.

Proposal Fee. The District at any time may require the Proposer to further itemize and detail components of any or all proposal fees. All items presented by the successful Proposer in his/her proposal shall be subject to negotiations between the District and the Proposer.

Severability. If any provision (or portion of any provision) of this contract is held invalid, illegal or unenforceable, it shall be severed from the contract and the remaining provisions shall be valid and enforceable.

Sell or Assign. The successful Proposer shall not have the right to sell, assign, or transfer any rights or duties under this contract without the specific written consent of the District.

Subcontractors Information. If the proposal includes the use of subcontractors, Proposer must identify specific subcontractors and the specific requirements of this RFP for which each proposed subcontractor would perform services.

Terms of the Offer. The District reserves the right to negotiate final contract terms with any Proposers selected. The contract between the parties will consist of the RFP together with any modifications thereto, the awarded proposal, and all modifications and clarifications that are submitted at the request of the District during the evaluation and negotiation process. In the event of any conflict or contradiction between or among these documents, the documents shall control in the following order of precedence: the final executed contract, the RFP, any modifications and clarifications to the awarded proposal, and the awarded proposal itself. Specific exceptions to this general rule may be noted in the final executed contract.

Workers Compensation Insurance. Successful Proposer represents that it has secured the payment of Workers' Compensation Insurance in compliance with the provisions of the Labor Code of the State of California and during the performance of this work will continue to provide said insurance.

OFFICIAL PROPOSAL FORM

Mass Communication System and Speakers, RFP 2023-3 – FY2024

To: Lincoln Unified School District

From: _____
Name of Proposer

The undersigned, as Proposer, declares that the only persons or parties interested in this Proposal as principals are those named herein; that this Proposal is made without collusion with any other person, firm or corporation; that he has carefully studied the proposed scope of work and he proposes and agrees if this Proposal is accepted that he will supply and service Lincoln Unified School District with said project in the manner therein prescribed in the RFP document.

Proposer acknowledges receipt of Addenda Number(s) ____, ____, ____, and ____.

It is understood that the District reserves the right to reject this Proposal and that this Proposal shall remain open and not be withdrawn for the period of ninety (90) days.

The undersigned declares that the RFP Documents, without limitation, have been read and agrees to furnish and deliver service, at the total price stated in accordance with specifications of the Contract Documents. Any price increases are dependent upon prior approval by the District.

RFP for **Mass Communication System and Speakers, RFP 2023-3**, in its entirety, all Addenda, and the documents submitted as per list on page 6 of the RFP are hereby made a part of the contract.

Pricing detail by section should be presented and attached to the Scope of Work & Pricing hereto attached. District is not responsible for Proposer’s miscalculations.

The required list of proposed subcontractors (if applicable) is attached hereto, and the undersigned represents and warrants that such list, is complete and in compliance with the Subletting and Subcontracting Fair Practices Act.

It is understood and agreed that if written notice of the acceptance of this Proposal is mailed, emailed, or delivered to the Proposer after award of RFP, and within the time this Proposal is required to remain open, or at any time thereafter before this Proposal is withdrawn, the Proposer will execute and deliver to the District the Agreement and will also furnish and deliver to the District certificates of Insurance and any other specified document.

Communications conveying acceptance of Proposal, requests for additional information or other correspondence should be addressed to the Proposer named below:

Name

Street Address

Title

City, State Zip

The undersigned hereby warrants that the Proposer has a current business license to be able to conduct business in the State of California.

License # _____ Expiration Date: _____

It is understood and agreed that if requested by the District, the Proposer shall furnish a notarized financial statement, references, and other information required by the District sufficiently comprehensive to permit an appraisal of Proposer's ability to perform the contract.

The District fully reserves the right to cancel the contract at any time and/or limit quantities, number of sites due to non-availability or non-appropriation of funds.

NOTE: If Proposer is a corporation, the legal name of the corporation shall be set forth above together with the signature of authorized officers or agents and the documents shall bear the corporate seal; if Proposer is partnership, the true name of the firm shall be set forth above together with the signature of the partner or partners authorized to sign contract on behalf of the partnership; and if Proposer is an individual, his signature shall be placed above.

Subcontractor Information: Does this proposal include the use of subcontractors?

Yes _____ No _____ Initials _____

Company Name

Mailing Address (PO Box or street)

City, State and Zip Code

Name of Authorized Representative

Signature

Title

Type of Business (Corp, Partnership, Sole Proprietorship)

Telephone Number

Facsimile Number

SCOPE OF WORK & PRICING

**Mass Communication System and Speakers, RFP 2023-3 FY2024
Lincoln Unified School District**

MASS COMMUNICATION SYSTEM WITH ALGO SPEAKERS

The District is seeking a turn-key quotation to replace our existing Mitel Mass Communication System and Speakers with an Informacast Mass Communication System and Algo Speakers or equivalent.

The proposed solution price must include a complete bill of materials, applicable sales tax, installation/professional services, mounting brackets, conduit, raceway, and shipping costs (if applicable).

The scope of the project will be as follows:

Replace our existing Mitel Mass communication System and speakers with Informacast Mass Communication System and Algo Speakers or equivalent. The district prefers an Informacast and Algo Speakers or similar. We will be replacing our Mitel system and speakers one to one and we will need 120 new CAT 6 cable drops for the Algo 8186 Horns.

Site	Algo 8189 (Wall)	Algo 8188 (Ceiling)	81X8T2X2 Ceiling Bracket	Algo 8186 (Horn)	
CH	9	46	46	17	
CL	18	53	53	12	
DO	16	7	7	4	
JRW	9	38	38	8	
LE	11	38	38	13	
LH	35	155	155	31	
MB	14	49	49	13	
PT	9	11	11	4	
SMS	4	27	27	0	
SA	1	10	10	0	
VOHS	25	6	6	8	
Transportation	0	1	1	2	
Spares	8	8	4	8	
					Total Endpoints
TOTALS	159	449	445	*120	728

*We will require 120 new Cat 6 cable drops for all Algo 8186 Horn's.

All must be included in the cost.

1. Label the quotation: Mass Communication System and Speakers, RFP 2023-3

DISTRICT LOCATIONS:

**Lincoln High School
6844 Alexandria Place
Stockton, CA 95207**

REFERENCES

**Mass Communication System and Speakers, RFP 2023-3, FY2024
Lincoln Unified School District**

Please provide a minimum of 3 professional references, specifically related to your past performance of projects of similar size and scope with other public school districts and/or public agencies in California. Lincoln Unified School District requests that these references be directly related to work performed within guidelines.

Reference #1	
Name of Client	
Type of Business	
Contact Person's name & Title	
Telephone # & Email	
Project Cost	
Description of work performed	
Reference #2	
Name of Client	
Type of Business	
Contact Person's name & Title	
Telephone # & email	
Project Cost	
Description of work performed	
Reference #3	
Name of Client	
Type of Business	
Contact Person's name & Title	
Telephone # & Email	
Project Cost	
Description of work performed	

DESIGNATION OF SUBCONTRACTORS (If applicable)

**Mass Communication System and Speakers, RFP 2023-3, FY2024
Lincoln Unified School District**

Description or Portion of Work _____
Name of Designated Subcontractor _____
Location and Place of Business _____
License Number _____

Description or Portion of Work _____
Name of Designated Subcontractor _____
Location and Place of Business _____
License Number _____

Description or Portion of Work _____
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Location and Place of Business _____
License Number _____

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Location and Place of Business _____
License Number _____

Description or Portion of Work _____
Name of Designated Subcontractor _____
Location and Place of Business _____
License Number _____

Description or Portion of Work _____
Name of Designated Subcontractor _____
Location and Place of Business _____
License Number _____

WORKER'S COMPENSATION INSURANCE CERTIFICATE

**Mass Communication System and Speakers, RFP 2023-3, FY2024
Lincoln Unified School District**

The Contractor shall execute the following form as required by the California Labor Code, Sections 1860 and 1861:

I am aware of the provisions of Section 3700 of the Labor Code, which require every employer to be insured against liability for worker's compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

Name of Proposer (Person, Firm, or Corporation)

Signature of Proposer's Authorized Representative

Name & Title of Authorized Representative

Date of Signing

NON-COLLUSION DECLARATION

**Mass Communication System and Speakers, RFP 2023-3, FY2024
Lincoln Unified School District**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)
)ss.
County of)

_____, being first duly sworn, deposes and says that he is _____ (title) of the _____ (Name) party making the attached bid; that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit, or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

I certify (or declare) under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Executed this _____ day of _____, 20____, at _____, California.

Signature

Subscribed and sworn to (or affirmed) before me on this _____ day of _____, 20____, by _____, proved to me on the basis of satisfactory evidence to be the person who appeared before me.

Notary Signature _____

Seal:

LINCOLN UNIFIED SCHOOL DISTRICT

2010 W. Swain Road
Stockton, CA 95207
District Office: (209) 953-8779
Fax: (209) 953-8584

Contract for Services

Contractor:

Name: _____

Mailing Address: _____

Telephone: _____

SS No./Tax ID: _____

Services:

Fee:

Duration of Contract:

Signatures:

For District: _____

Date: _____

Contractor: _____

Date: _____